



August 16, 2016 - Board Meeting Minutes

Present: Kevin Monaghan, Mark Tulman, Starlene Regaldo, Karyn Jensen, Laura Cox, Melissa Davies, Cathy Norris, Teresa Finn.

Absent: Josh Grace, Katia Albright, Brad Stewart, Jeromy Manke, Cindy Saunders, Debbie Harris, Sherry Griffin, Kellie George

Motions: No quorum- Motions from last meeting that need to be approved- June Financials, June Minutes, Approval of laptop purchase and job board expenditure. Next time we need to make a motion to not allow “free breakfast” for either location and no pre-paid raffle tickets, to be consistent with Reno Chapter.

Reports:

****Strategic Plan Update****

#1 - Create Quarterly Programs Above and Beyond Monthly Chapter Meetings. Target sub group topics – eg HR 1s, YPNs Recruiters. Survey the Membership Yearly to find out topics for the subgroups and specific challenges. Create budget and strategy to attract high caliber speakers --- defined by monthly, quarterly, and social programs (includes air fare, speaker fees, hotel)

#2 - Create a pool of skilled volunteers. Create recognition and incentive strategy Increase and automate communication systematically with potential current volunteers a central newsfeed. Create infrastructure for Volunteers

#3 - Increase Membership by 30%. Recruit non-members by promoting NNHRA at other association meetings. Retain existing members through membership renewal letter. Reactivate past/expired members

#4 – Increase Attendance at Monthly Meetings by 100%. Make monthly meetings interactive that include small group work as part of presentation. Create a one year plan for the monthly meetings. Create a welcoming environment for meeting attendees. Create strong advertising campaign. Make sure that meeting information is sent out in advance and future topics are publicized

President report: Teresa received a job posting from “Variant Partners” and was asked to post this a job for Human Resources Site Rep. We don’t have our job board up so she’s going to send it to Karyn. Melissa Marsh is interested in being on the board, she is going to take Cathy Norris’ spot, Cathy is going to start thinking about where she wants to go. Sometime mid September we need to start planning our 50th anniversary party for NNHRA. Scott Ferrin is scheduled for our next Reno area meeting. Still looking for sponsors for the SHRM state conference on September 23rd.

President Elect report: Volunteer event on August 23rd at 5:30PM. Asking the board to be present at this event. Found a sponsor for September, Distinctive Insurance, UFCU will be sponsoring the October meeting. November sponsor is Clark and Associates.

Secretary report: Will be making a proposal for historical record storage and laptop usage between secretary, treasurer and Reno Powerpoint usage.

Treasurer report: Net income at a loss for July. We made a donation to Northern Nevada Cancer foundation from BPTW and also paid our final payment to RGJ for BPTW.

Membership report: August membership drive meeting went well and received great feedback from members. We had 1 person that is joining because of the meeting and we had 21 members since June 1st. Badges are in the process of being mailed out. Need Volunteers for NCET expo next Friday Sept 16th. 10am-5pm.

College Relations report: Working with Katia to send out invite for Mock Trial. Should go out this week. Working on event summary and obtaining bios to submit to Teresa for the SHRP-CP and HRCI Certification which should be done this week. Mock Trail is 9/27/16 at 7PM. Attorneys, judges and all other positions are confirmed. Will need board members to volunteer as jury members. Currently obtaining dates and the need for guest speakers for the fall semester of MHRA.

Publicity report:

Diversity report: Tentative confirmation of speaker: Pat Baillie, Director of Training and Professional Development from Out & Equal Workplace Advocates. Planning diversity summit for October 12th.

HRCI Certification report: Debbie will not be able to run the Fall study group but can come back in spring of 17.

Programs report: Conducted a survey of program interests at August Breakfast Meeting. Shared results at Programs committee meeting. Identified Reno Program chair Courtney Pino. Spoke with Johnny about taking the VP Programs spot. He will know by October 1. Finalized payment for ATSD Mixer event in July. Asked Frances for a report of all the programming topics from 2013-current. Followup with people interested in volunteering for Programs Committee. Working with Johnny to create a speaker application.

Workforce Readiness report: Proposal to pay 1,000 for Estipona. Teresa wants us to have communications committee do that. Karyn said Cindy doesn't want to do the social media anymore. She asked Karyn to have her social media person do it. There would be minimal cost associated with that service. This will be tabled until next meeting to discuss what we will do with the social media and speak at the volunteer night to see if there's anyone interested.

SHRM Foundation report:

Legislative Affairs: Reached out to Kellie George to see if we are going to have our Leg Conference at Atlantis or Toyiabe Golf Course. Reached out to Jason Gabbart from SHRM and he sent Kevin a "postcard" that they use in CA for their "save the date" event. Mark suggested we use Digiprint.

Past President report:

Community Relations report:

Newsletter report:

Professional Development report:

Carson Chair report:

Meeting adjourned at: 8:50AM

Next Board meeting: 7:30am September 20th, 2016 @ Bosma Business Center.

Meeting Minutes prepared by Johnny Skowronek of Square 1 Solutions.