



April 19th, 2016 - Board Meeting Minutes

Present: Starlene Regaldo, Sherry Griffin, Brad Stewart, Karyn Jensen, Cathy Norris, Laura Cox, Mark Tullman, Katia Albright, Melissa Davies, Leah Wagner, Teresa Finn.

Absent: Johnny Skowronek, Josh Grace, Jeromy Manke, Kevin Mognahan,

Motions: Motion made by Starlene to approve the March minutes, seconded by Brad, motion carried unanimously. Brad made a motion to approve the March financials, seconded by Teresa, the motion carried unanimously. Brad made a motion to increase our member/non-member price for breakfasts by \$5.00 and move our meetings to the Atlantis beginning in June, seconded by Starlene, motion carried unanimously. Teresa made a motion to appoint Mark Tullman to the Legislative Affairs Director position, Brad seconded, carried unanimously. Teresa made a motion to appoint Katia Albright to VP of Programs, seconded by Cathy Norris, carried unanimously. Teresa made a motion to appoint Melissa Davies to the VP of Membership position, seconded by Brad, motion carried unanimously.

Reports:

****Strategic Plan Update****

#1 - Create Quarterly Programs Above and Beyond Monthly Chapter Meetings. Target sub group topics – eg HR 1s, YPNs Recruiters. Survey the Membership Yearly to find out topics for the subgroups and specific challenges. Create budget and strategy to attract high caliber speakers --- defined by monthly, quarterly, and social programs (includes air fare, speaker fees, hotel)

#2 - Create a pool of skilled volunteers. Create recognition and incentive strategy Increase and automate communication systematically with potential current volunteers a central newsfeed. Create infrastructure for Volunteers

#3 - Increase Membership by 30%. Recruit non-members by promoting NNHRA at other association meetings. Retain existing members through membership renewal letter. Reactivate past/expired members

#4 – Increase Attendance at Monthly Meetings by 100%
Make monthly meetings interactive that include small group work as part of presentation. Create a one year plan for the monthly meetings. Create a welcoming environment for meeting attendees. Create strong advertising campaign. Make sure that meeting information is sent out in advance and future topics are publicized

President report:Current Activities:

Recruited 2 new volunteers – Amber Brown and Mike Brooks
Attended State Council meeting on April 7th

Upcoming Activities:

Draft of new Bylaws in progress
State Conference in Las Vegas on September 23, 2016

President Elect report:Current Activities:

Assisting with VP of Membership transition
Working on a storage solution for the badges
Confirmed Speak for August Reno Chapter Meeting – Active Shooter in the Workplace, presented by Reno Guns and Range

Upcoming Activities:

Start planning for August Volunteer Recognition event
Start planning 50th anniversary event

Secretary report: N/A**Treasurer report:**Current Activities:

Provided documentation and working with Kathleen Plambeck from Wildcreek Business Services on NNHRA's 2015 tax filing. Tax filing fee is quoted as \$185.00. Started research on financial independent audit review

Board Approval Needed:

March 2016 P & L for review and approval

Membership report:Current Activities:

CVent upgrade to membership management module
Organizing badge distribution and ordering
Ordering and Management of Permanent Badges
Transition of VP of Membership role to Melissa Daves

Upcoming Activities:

Annual Membership Drive in June.

Communications report:

Working on Best Places to Work and rolling out new website

College Relations report:Current Activities:

\$1000 Scholarship winner (Megan Streeter) chosen and will be attending our May NNHRA meeting so she can be recognized and present her with a check.

Upcoming Activities:

Recognize Megan Streeter and present check at May NNHRA meeting.

Resources Needed:

Big whiteboard check and write Megan's name and amount on it.
Treasurer to prepare check for Megan Streeter

Publicity report: N/A

Diversity report: N/A

HRCI Certification report:

Current Activities:

We currently have an active study group. There are 12 very eager and engaged participants in the group.

Upcoming Activities:

We have 8 more weeks of class. I may offer a Saturday class towards the end. This class would go over sample test questions in a group environment.

Programs report:

May – Recruit a Veteran!

June – Labor Commissioner

July – Networking with ATD

August – Active Shooter

September – Business Ethics

October – Diversity Summit

November-

December-

Workforce Readiness report:

Current Activities:

Purchased a \$100 gift card for Richard Brown to thank him for all the work he did in setting up and maintaining the WR website as an unpaid intern for almost 2 years. WR Readiness Committee meeting on 4/6, 9:00 am at Clark and Associates. Attendees were Melissa March, Katia Albright, and Valerie Cotta from EDAWN. We discussed resources from the state and their relative success for helping local skilled people looking for jobs to connect with local companies. We decided to check with Valerie Cotta monthly before making our NNHRA meeting announcement to see if she has pertinent information to share to NNHRA membership.

Upcoming Activities:

We will present the WR Website to the Workforce Consortium meeting on May 19. We are encouraging all WR Committee members to attend. The Northern Nevada Workforce Consortium is co-chaired by Valerie Cotter of EDAWN and Joy Heuer, COO of The Chamber.

Best Places to Work:

Current Activities:

BPTW event this Thursday – April 21, 2016

BPTW expect to have record attendance

SHRM Foundation report:

Current Activities:

Need raffle prize donations for upcoming monthly meetings.

Upcoming Activities:

Continued efforts to secure donors

Resources Needed:

Prize donors

Young Professionals report:

Jack Brown Event- April 14th

Carson Chair report:

Current Activities:

5/19 – Carson Area meeting – How to Successfully Influence Others

5/19 – Carson Professional Development Workshop – Talent Reality 101

Meeting adjourned at 9:15 AM

Next Board meeting: May 17th, 7:30am @ BOSMA Business Center

401 Ryland St. Minutes prepared by: John Skowronek Jr, Square 1 Solutions